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## CONDITIONS FOR THE PUBLISHING ARTICLE IN THE SCIENTIFIC MAGAZINE «YAROSLAVL PEDAGOGICAL BULLETIN» AND REQUIREMENTS TO TYPOGRAPHY OF MANUSCRIPTS

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1. The articles are sent to the editorial staff in the electronic and printed versions in 1 copy.

2. Requirements to typography:

– 1 page of A4 format must contain not more than 1900 symbols with spaces;

– margins: upper – 2 cm, lower – 2 cm, left – 2,5 cm, right – 1,5cm; from the edge to the catch letters: upper – 2 cm, lower – 2 cm; paragraph indent – 1,0;

– font type Times New Roman; type size 14; line spacing 1,5.

3. The electronic version of the article is made in the word-processing software Microsoft Word and is saved in format.doc.

4. Requirements to the manuscript:

4.1. Index UDC.

4.2. The field of science and the code of speciality of the written article.

4.3. Information about the author:

– Last name, name, patronymic name (if it is), mail address with the index, contact phone number, e-mail;

– a scientific degree and status, a post, a job place (indicate a judicial address and index).

4.4 The title of the article, summary, keywords in Russian and in English.

4.5. The summary of the article – not less than 150 words.

4.6. Keywords – 12.

4.7. The text of the article.

4.8. The bibliographic list (in the alphabetical order).

5. Bibliographical references to the used sources and commentaries must be done in the text in square brackets (for example, [1] or [1, p. 27]), the bibliographic list and commentaries must be done due to the GOST 7.1–2003. «Bibliographic Writing. Bibliographic Description. General Requirements and Rules of Composition» in continuous numbering, 14 type size, 1,5 line spacing and are presented after the text of the article.

6. Tables, schemes, diagrams must be black and white, without colour background, cross-hatching can be.

Typography of Tables and Pictures:

– each picture must be numerated and subscribed. Subscriptions must not be a part of the picture;

– pictures must be grouped (i. e. they must not «be ruined» when moving or formatted);

– try not to use pictures and tables which size needs album orientation of the page;

– subscriptions and other symbols in the graphics and pictures must be clear and easy to read;

– the text of the article must have references to the tables and graphics.

The editorial staff does not improve the quality of pictures, does not correct the mistakes done in the pictures. Every picture, table, scheme must have an order number, a title and explanation of all symbols. All columns in the table must be titled. If there is a mistake in the picture, scheme, table it is the editorial staff's right to delete the picture and text concerning it.

7. Units of measure are given due to the International system of units (SU).

8. Mathematical and physical formulas are done in the software MS Equation.

9. It is necessary to attach to the manuscript which should be published the following materials:

– The completed and signed the author's contract in two copies (its form is in the site <http://vestnik.yspu.org/>).

– An envelop with stamps in order to return the copy of the author's contract.

10. The amount of the article must not be more than 10 pages of the text in A4 format printed due to the mentioned requirements.

11. If the received materials do not correspond to even one requirement and in case the file is infected with a virus the editorial staff will not regard the article for publication.

12. The received article undergoes reviewing, gets recommendation of two members of the editorial board of «Yaroslavl Pedagogical Bulletin» and then is given to the editor to be included into the issue of the magazine, and its content is approved by the editorial board.

It is the right of the editorial board to send the article to the independent expertise.

13. If there are serious remarks in the review the article will be rejected.

14. On the basis of the Rector's order done due to the solution of the Academic Council of FSBEI HPE «Yaroslavl State Pedagogical University named after K. D. Ushinsky» (protocol № 9 dated from 27.04.2010) for the publication of the article in the scientific magazine «Yaroslavl Pedagogical Bulletin» since № 1–2011 there is price 600 rubles for 1 page (1900 symbols with spaces).

The payment for publication of the article in the magazine «Yaroslavl Pedagogical Bulletin» is not taken from the following authors:

– post-graduates students of the Russian Federation (due to the solution of All-Russian Certifying Commission of the Russian Federation);

– workers of YSPU named after K. D. Ushinsky;

– education workers of the Yaroslavl region;

– workers of the institution-members of the Non-Stop Pedagogical Education Association;

– leading scientists (due to the solution of the Academic Council).

Authors who are post-graduate students in order not to pay for the article published in the magazine «Yaroslavl Pedagogical Bulletin» should represent a reference from the Department of Aspirantura of the University with a seal which will confirm their status of the post-graduate student.